

## PORTABLE ELECTRICAL APPLIANCES VISUAL SAFETY CHECK

**Purpose: To provide employees with guidance on pre-use inspection for portable electrical appliances.**

### Instructions

- Check plug for damage to casing and pins are not bent.
- Check PAT test sticker to ensure it is in date.
- Test that the RCD is functioning where applicable
- Check cable is securely gripped to plug and appliance-
- Look to see if the coloured insulation of the internal wires is showing.
- Check for damage eg: cuts or abrasions (apart from light).
- Check for non-standard joints including taped joints in the cable.
- Check for damage to outer cover of the equipment or obvious loose parts or screws.
- Check for overheating (burn marks or staining of appliance.
- Check that the appliance has not been used in conditions where it is not suitable e.g. wet or dusty work places.

**Do not use faulty portable electrical appliances.**

**Remove from use and report fault immediately.**

**Important Notice:** Your Health & Safety Information Sheet is for guidance only. It does not replace our written Health & Safety policies and procedures and you must make sure you are fully aware of these.

**Training Courses:** For more details on our Health & Safety Training courses available, please contact our learning Zone department via email: [learningzone@shrec.org.uk](mailto:learningzone@shrec.org.uk) or visit our website: [www.shrec.org.uk](http://www.shrec.org.uk)